

LBP LEASING CORPORATION (LLC) Annual Procurement Plan for FY 2012

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (Brief Description of Program/Project)
				Pre-Proc Conf.	Ads/Post of I/AEB	Pre-bid Conf.	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
1	Acquisition of five (5) units of vehicles (as replacements) for day to day operations	* LLC Personnel	Competitive Bidding	30-Jul	Aug.1-7	Aug. 8-16	17-Aug	Aug. 17-21	Aug. 22	Aug. 23	Aug. 24-27	Aug. 28-30	Aug. 31	Sept. 2012	Sept. 2012	Corporate Funds	4,600,000		4,600,000	LLC's operations have substantially grown and its existing vehicles are costing more to maintain each year because of age and above-average utilization rate. The replacement vehicles will enhance operational efficiencies.
2	Acquisition of various computer applications to enhance operational efficiencies and to comply with the BIR LTIS requirement	LLC Accounting & other Personnel	Competitive Bidding	18-Apr	April 25 to 1-May	May 2-10	11-May	May 11-16	May 17	May 18	May 21-22	May 23-25	28-May	June 2012	Aug. 2012	Corporate Funds	15,000,000		15,000,000	LLC has been classified as a Large Taxpayer and has been required to convert into a fully automated accounting system that meets the BIR standard. In addition, it needs to acquire other applications that will make operations more efficient.
3	Acquisition of Computer Hardware & Peripherals	LLC Personnel	Competitive Bidding	18-Apr	April 25 to 1-May	May 2-10	11-May	May 11-16	May 17	May 18	May 21-22	May 23-25	28-May	June 2012	Aug. 2012	Corporate Funds	1,750,000		1,750,000	LLC needs to upgrade its server and to acquire additional computers and peripherals for the additional personnel
4	Acquisition of CCTV	LLC Personnel	Competitive Bidding	21-May	May 29 to 4-Jun	June 5-13	14-Jun	June 14-19	20-Jun	21-Jun	June 22-25	June 26-28	29-Jun	July 2012	Sept. 2012	Corporate Funds	300,000		300,000	As a security measure and in lieu of security personnel or guards, the CCTV is deemed an essential equipment for the LLC office premises.
5	Office Reconfiguration * Subject to DBM Approval	LLC Personnel	Competitive Bidding	9-Apr	Apr 11-17	Apr 18-26	27-Apr	Apr. 27 to 2-May	3-May	4-May	May 7-8	May 9-11	15-May	15-Jun	June 30, 2012	Corporate Funds	1,000,000		1,000,000	For FY 2012, additional nine (9) positions have been approved for filling up. The existing provision for working space will not suffice for the additional personnel. There is also a need for additional secured records storage areas.

RECOMMENDED BY:

MA. LOURDES S. BONZAGA
Head, Support Services Group

APPROVED BY:

MANUEL H. LOPEZ
President